**DRM Board Meeting, September 21, 2022**

**In Attendance**

DRM Board: Ryan Perlin, Laurie Wasserman, George Nilson, Michelle Johnson, Ryan Gill, Neil Ellis, Sheryl Eni, Rebecca Sinclair, Adam Zimmerman, Mike McGuire, JaMar Mancano, Jessie Weber

DRM Staff: Robin Murphy

**AGENDA**

1. Call to order – Ryan Perlin called the meeting to order at 8:32 a.m.
2. Approve agenda – **Action item:** George Nilson made a motion to approve the Meeting Agenda subject to a few changes in the order of agenda items; Neil Ellis seconded. No opposition, Agenda approved.
3. Approve June 22, 2022 Board Meeting Minutes. JaMar Mancano prepared the Minutes. **Action item:** George Nilson made a motion to approve the Minutes subject to discussed spelling changes and revisions; Mike McGuire seconded. No opposition, Minutes approved.
4. Committee Membership – Ryan Perlin.
   * Perlin provided an overview of the Board’s five standing committees: (1) Finance; (2) Developments/Fundraising; (3) Strategic Planning; (4) Nominations; and (5) the Executive Committee. Perlin explained that it has been a while since the Board evaluated membership of these committees and that he would be circulating a form for members to complete to rank the committees based on interest and to consider new assignments.
5. PAIMI Council Report – Sheryl Eni.
   * Eni provided the Board with an update on the Council. She reported that the Council recently had a meeting and was attempting to identify two new vice chairpersons. At the time of the meeting, Eni reported that there were twelve members on the Council, but that they were actively recruiting and interviewing new potential members. The Council recently added an attorney who should be helpful in advising on legal issues. Recent efforts focused on obtaining visitation time at state facilities for families.

1. Finance Committee Report
   * Finance Report – Mike McGuire provided an overview of the Finance Report for the period ending July 31, 2022. Sections of the reported were reviewed with members of the Board. McGuire indicated that DRM was in a good financial position at the time of the meeting. Total assets during this period totaled $2.2 million, which was a 4 percent decrease since the previous time period. McGuire explained that some operating costs had begun to increase as DRM transitioned from COVID protocol, adding some new operating expenses.
   * Presentation of FY 2023 Proposed Budget – Mike McGuire presented the proposed budget for 2023. The budge increased 10 percent over the previous year to $5,069,086. McGuire encouraged the Board to review the full report and explained that 2024 will be important in light of a potential downturn in the economy and making sure that DRM does not lose funding from federal grants the organization regularly relies upon. **Action Item:** George Nilson made a motion to approve the budget; Jessie Weber seconded it. No opposition, the budget was approved.
2. Strategic Planning Committee Report
   * Robin Murphy provided a summary of the Protection & Advocacy Developmental Disabilities (PADD) Priorities Plan, explaining that it is designed to help prioritize where resources should be directed and the logistics related to those allocations.
   * Murphy also gave a summary of DRM’s draft 2023 Advocacy Services Plan. She reported that it would not deviate much from the 2022 plan. She encouraged the Board to review the plan but went over some of the highlights. One of the highlights of the plan discussed was the added focus on expanding community-based services to assist in responding to issues rather than police intervention. Another highlight of the plan was the transition planning services. **Action Item:** Laurie Wasserman made a motion to approve the Advocacy Services Plan; Michelle Johnson seconded. No opposition, plan approved.
3. Nomination Committee
   * Jesse Weber presented nominations for Board membership, Jodie Buchman and Steven Manekin, and provided background information on both candidates. There was discussion among the Board on the candidates. **Action Item –** George Nilson made a motion to approve the nominations of the new Board members; Michelle Johnson seconded. No opposition, new members approved.
   * George Nilson presented nominations for the Executive Committee: Ryan Perlin, President; JaMar Mancano, Vice President; Steve Manekin, Treasurer; Michelle Johnson, Secretary; and Neil Ellis, Immediate Past President. **Action Item** – Ryan Gill made a motion to approve the nominations; George Nilson seconded. No opposition, the Executive Committee nominations were approved.
4. Executive Director Report – Robin Murphy
   * Murphy provided a brief overview of the Executive Director’s Report, providing highlights of litigation and advocacy projects being worked on by DRM.
5. Thank You to Outgoing Executive Committee Members
   * Robin Murphy and other Board members took time to thank Laurie Wasserman and Mike McGuire for their outstanding service and dedication to the DRM Executive Committee over the years. Both members were transitioning off the Executive Committee, and it was important to recognize them for their dedication and service during their time.
6. Adjournment – George Nilson made a motion to adjourn the meeting; Laurie Wasserman seconded. With no opposition, the meeting was adjourned at 10:04 a.m.

**Documents**

Draft June 22, 2022 Minutes

PAIMI Council Report

Executive Director’s Report, September 21, 2022

Finance Report, September 21, 2022

FY 2023 Proposed Budget

FY 2023 PADD Priorities

FY 2023 Advocacy Services Plan

These Minutes are an accurate reflection of the business conducted at the Disability Rights Maryland Board of Directors Meeting on September 21, 2022.

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Ryan Perlin, President, DRM Board of Directors Date